



**Approved**

## **MEETING MINUTES**

### **MENTAL HEALTH BOARD**

Thursday, November 29, 2018 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room G300

#### **Mental Health Board**

Members Present: J. Sales, M. Pierce, S. Johnson, K. Ruetzel, I. Ziaya, J. Haines, B. Feiler

Presiding Member: J. Sales, Board Chair

Staff: S. Flax, J. Wingader

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#### **Call to Order / Declaration of Quorum**

Chair Sales declared a quorum and called the meeting to order at 7:07 pm.

#### **Approval of MHB Minutes of August 9, September 6, & September 22, 2018**

Ms. Johnson moved approval seconded by Ms. Ruetzel; the minutes were unanimously approved.

#### **Eligibility Requirements to Apply for City/Federal Funding**

One agency, Zoe Praxis, is in the process of acquiring 501(c)(3) status. Staff reported that, because the agency is not yet a non-profit organization, it is not eligible to receive funding. Ms. Johnson moved to withdraw the application from Zoe Praxis from consideration seconded by Chair Sales; the board voted unanimously to withdraw the application as it did not meet requirements for eligibility.

#### **2019 Applications for Mental Health Board: Funding Discussion and Recommendations**

Chair Sales thanked the agencies and asked the working group to explain the criteria used to develop the recommended allocations. Mr. Pierce and Ms. Ziaya explained that applications with scores over the average were awarded 100% of request, and applications with below the average were awarded 90% of request. Any program with three recommendations to not fund, was not recommended for funding. Ms. Ziaya provided the program scores and the average program score. Chair Sales encouraged discussion. Ms. Ziaya provided the working group funding recommendations: Books & Breakfast at \$11,996; Center for Independent Futures at \$10,000; CNE/Learning Together at \$33,600; CNE/Scholarship at \$43,257; Connections for the Homeless at \$55,000; Chair Sales requested clarification and suggested an increase be considered for the Outreach & Drop-In program. There was discussion about ways to increase awards. Ms. Ziaya continued with recommendations: Family Focus at \$33,600; Impact Behavioral Health at \$51,840; Infant Welfare Society at \$62,400; Interfaith Action at \$7,000; Moran Center at \$39,360; Learning Bridge/Infant Toddler at \$16,650; Learning Bridge/Scholarship at \$9,000; Meals at Home at \$9,000; Metropolitan Family Services at \$67,200; North Shore Senior Center/Social Services at \$25,920; North Shore Senior Center/PEARLS at \$10,000; Northwest CASA at \$18,000; Open Studio Project at \$0; PEER Services at \$88,200; Shore Community Services/Lois Lloyd at \$15,300; Shore Community Services/Residential Services at \$20,000; The Harbor at \$10,000; Trilogy at \$28,000; Turning Point at \$0; and YOU at \$70,250. Ms. Ziaya recognized the new programs with high scores recommended for funding.

Ms. Johnson requested consideration of funding Turning Point. Chair Sales noted limited program hours. Ms. Ruetzel noted it provides access to services for people in crisis. There was discussion about other programs including Learning Bridge and the strategy used by the

working group. Members noted which programs had also requested/received 2019 CDBG funding, cost per person served relating to differences based on depth of services versus numbers served, and programs that provide mental health services versus broader human services. Members also discussed including a cap on award amounts for future funding cycles. Members debated the impact of reduced awards to small agencies versus large agencies and programs that serve large numbers of residents versus those that serve smaller numbers. Ms. Feiler noted that all the changes made to the working group recommended allocations were not based on consistent criteria. Members proposed changes to allocations to various programs until agreement was reached for total allocations that matched the available funding. The Books and Breakfast program was reduced by \$2,000; Connections and Northwest CASA programs were each awarded \$1,000 above the initial recommendations made by the working group. The attached spreadsheet shows final allocations; approvals by program are detailed below.

As there was no further discussion, the following motions and votes were made by program:

- Mr. Pierce motioned \$9,996 to Books & Breakfast, seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$10,000 to Center for Independent Futures, seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$33,600 to CNE/Learning Together seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$43,257 to CNE/Scholarship, seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$56,000 to Connections for the Homeless seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$33,600 to Family Focus seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$51,840 to Impact Behavioral Health seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$62,400 to Infant Welfare Society seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$7,000 to Interfaith Action seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$39,360 to Moran Center seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$16,650 to Learning Bridge/Infant Toddler seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$9,000 to Learning Bridge/Scholarship seconded by Ms. Ziaya; members voted 6-1 to approve with Chair Sales voting against.
- Mr. Pierce motioned \$9,000 to Meals at Home seconded by Ms. Ziaya; members voted 6-0 to approve with Chair Sales abstaining.
- Mr. Pierce motioned \$67,200 to Metropolitan Family Services seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$25,920 to North Shore Senior Center/Social Services seconded by Ms. Ziaya; members voted 6-0 to approve with Ms. Johnson abstaining.
- Mr. Pierce motioned \$10,000 to North Shore Senior Center/PEARLS seconded by Ms. Ziaya; members voted 6-0 to approve with Ms. Johnson abstaining.
- Mr. Pierce motioned Northwest CASA at \$19,000, seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned to decline funding to Open Studio Project seconded by Ms. Ziaya; members voted 7-0 to approve.

- Mr. Pierce motioned \$88,200 to PEER Services seconded by Ms. Ziaya; members voted 6-1 to approve with Chair Sales voting against.
- Mr. Pierce motioned \$15,300 to Shore Community Services/Lois Lloyd seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$20,000 to Shore Community Services/Residential Services seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$10,000 to The Harbor seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned \$28,000 to Trilogy seconded by Ms. Ziaya; members voted 7-0 to approve.
- Mr. Pierce motioned to decline funding to Turning Point seconded by Ms. Ziaya; members voted 5-2 to approve with Ms. Johnson and Ms. Ruetzel voting against.
- Mr. Pierce motioned \$70,250 to YOU seconded by Ms. Ziaya; members voted 7-0 to approve.

### **Public Comment**

No public comment.

### **Discussion of ZoomGrants Application & Process**

Chair Sales called for feedback from the agency representatives present. Members reviewed score questions to improve clarity and reduce duplication. Members said that some questions didn't lend well to the 1-5 scale, but were yes/no questions instead. Members discussed how to establish potential benchmarks and ways to modify scoring. Staff suggested members consider different questions for programs requesting renewal funding versus new programs; it was also noted that questions could be weighted. Members discussed duplications and clarified various questions. Members agreed that including references to specific sections of the application with questions was helpful. Members discussed how to give consideration to funding human services programs that target low/moderate income residents who are at risk due to financial need relative to programs that provide services identified by the Board as funding priorities. There was discussion about how to further incorporate City and Board funding priorities in scoring process, including incorporating more specific questions about City/Board priorities.

Chair Sales called for a discussion about new funding strategies. Staff noted that substantive changes to funding strategies may require review and approval by City Council. It was agreed that staff would provide revisions to ZoomGrants for review at the January meeting, including - moving question 11 to the administrative scoring section, rewording questions 3 and 14, including references to specific portions of the application for questions, formatting questions to be more compatible with the 1-5 scoring system, and rewording questions to enable better assessment about how programs address City and Mental Health Board goals and priorities.

### **Chair Report**

Chair Sales asked members to review proposed 2019 meeting dates. Chair Sales announced the resignation of George Hall and there was discussion about new member recruitment. Mr. Pierce moved to cancel the December meeting seconded by Ms. Johnson; members voted unanimously to cancel December meeting.

### **Adjournment**

There being no further business, Mr. Pierce moved to adjourn; seconded by Ms. Haimes. Motion passed unanimously and the meeting adjourned at 9:22 pm.

Respectfully submitted,  
Jessica Wingader  
Grants and Compliance Specialist